

**Barrow upon Humber Parish Council
Personnel Committee**

**MINUTES of the PERSONNEL COMMITTEE MEETING OF THE
COUNCIL HELD at THE METHODIST HALL, HIGH STREET, BARROW on
MONDAY 8th JUNE 2026 at 19:00**

Councillors in attendance: Cllr Hughes, Cllr Hackney, Cllr Blakey, Cllr Fletcher

Also in attendance: Sue Scott (Clerk)

Members of the public: None

Minutes

Item	Discussion
N/A	<u>Public participation:</u> There were no members of the public present.
2606/01	<u>Election of Personnel Committee Chairperson</u> Proposed: Cllr Fletcher, Seconded: Cllr Hughes The Personnel Committee unanimously resolved to elect Cllr Fletcher as the chair of the Personnel Committee for 2026-2027.
2606/02	<u>Apologies</u> No apologies were received.
2606/03	<u>Declarations of interests / dispensations</u> No declarations of interest or dispensations were received.
2606/04	<u>Exclusion of the Public & Press</u> Proposed: Cllr Fletcher, Seconded: Cllr Hackney Resolved: That the council unanimously resolved to exclude the Public & Press, under powers Granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business be discussed.
2606/05	<u>Review of the Clerk's first two months in role</u> The Clerk provided an update of her first two months in role and the Personnel Committee provided feedback to the Clerk. A summary of which is provided in the confidential report.
2606/06	<u>Bank holidays</u> Proposed: Cllr Hackney, Seconded: Cllr Fletcher The Personnel Committee unanimously resolved to accept Smiths calculations for Bank Holiday allowance and working hours.
2606/07	<u>Clerk's Training Plan</u>

	Proposed: Cllr Fletcher, Seconded: Cllr Blakey The Personnel Committee unanimously resolved to approve the Clerk's attendance as the ERNLLCA annual conference in September 2026. Proposed: Cllr Hughes, Seconded: Cllr Fletcher The Personnel Committee unanimously resolved to recommend to the full council the training plan for the Clerk as detailed in the confidential report, and that delegated authority should be given to the Clerk to book training up £50 as deemed appropriate for the duties of the Clerk/RFO/Proper Officer.
2606/08	<u>Agenda for next and future meetings</u> 6 month end of probation review – Oct 2026.
2606/09	<u>Date of next meeting</u> W/C 5th October unless any other business is brought to the Personnel Committee beforehand.

Meeting closed: 20:07