

Barrow upon Humber Parish Council

Personnel Committee

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Dear Councillors,

You are summonsed to attend the **Personnel Committee Meeting of Barrow Upon Humber Parish Council** to be held on **Monday 8 June 2026, commencing 19.00** at **The Methodist Hall, High Street, Barrow upon Humber.**

The business of the meeting is detailed below, please contact the Personnel Committee Chair prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the committee prior to the meeting commencing.

Public Participation

The time will be restricted to 15 minutes maximum unless the committee decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda is unable to be resolved by the council.

Yours Faithfully

Jim Hackney

Agenda

Item	Topic
2606/01	<u>Election of Personnel Committee Chairperson</u> To elect a Chair of the Personnel Committee for the period 2026-2027.
2606/02	<u>Apologies</u> Apologies for absence, if any.
2606/03	<u>Declarations of interests / dispensations</u> a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.
2606/04	<u>Exclusion of the Public & Press</u>

	To resolve the exclusion of the public and press, under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business be discussed.
2606/05	<u>Review of first two months in role</u> To hear an update from the Clerk after her first two months in role and to discuss any output.
2606/06	<u>Bank holidays</u> To discuss the information received from Smiths Payroll and the Clerk regarding bank holidays and overtime and to agree a way forward.
2606/07	<u>Clerk's training plan</u> To review upcoming Clerk training, agree a plan with the Clerk, and determine the best way forward with regards to booking and attending training.
2605/08	<u>Agenda for next and future meetings</u> To take note of any items for the next or future agenda.
2605/09	<u>Date of next meeting</u> To confirm the date, time and location of the next meeting(s) as (subject to any change in circumstances).