

# BARROW UPON HUMBER PARISH COUNCIL

Vicky Haines  
Parish Clerk/RFO  
16 Mill View  
Barton Upon Humber  
North Lincolnshire  
DN18 5FN

Telephone: 07834 418338  
Email: [clerk@barrowuponhumberpc.org.uk](mailto:clerk@barrowuponhumberpc.org.uk)  
Website: [www.barrowuponhumberpc.org.uk](http://www.barrowuponhumberpc.org.uk)

---

Dear Councillors,

3<sup>rd</sup> December 2025

You are summonsed to attend the **Ordinary Meeting of Barrow Upon Humber Parish Council** to be held on **Wednesday 10<sup>th</sup> December 2025, Commencing 19.00 at The Vicars Room, High Street, Barrow**

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

Public Participation

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours Faithfully

Vicky Haines

## AGENDA

2512/1 **Apologies**

To note any apologies of absence

2512/2 **Declarations of interests / dispensations**

- a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
- b. For the Council to note any dispensations presented to the clerk prior to the meeting and the resolution.

2512/3 **Minute approval**

To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place 12<sup>th</sup> November 2025

2512/4 **Finance approval**

To approve the cashbook summary for November 2025 and for the council to agree that the cashbook summary month end tallies with the month end bank statement

2512/5 **Report from Ward Councillors**

To receive the Ward Councillors report

2512/6 **Election of vice-chair**

To elect a vice chair for Barrow Upon Humber Parish Council

2512/7 **2026/2027 precept**

To consider the precept for 2026/2027

2512/8 **Policies**

- To consider adopting the following policies
- Social Media Policy
- Communications Policy (includes whatsapp)
- DBS Policy
- Code of Conduct

2512/9 **Market place tree**

To consider replacing the dead tree in market place and confirm details of purchase

2512/10 **Christmas Tree Event**

To receive an update and consider purchasing a dedicated parish council marquee for future events

2512/11 **General correspondence**

To receive any correspondence

2512/12 **Agenda for next and future meetings**

To take note of any items for the next or future agenda.

2512/13 **Date of next meeting**

To confirm the date, time and location of the next meeting(s) as (subject to any change in circumstances):

**Ordinary meeting of the council - 14<sup>th</sup> January 2026, Vicars Room @ 19:00**

2512/14 To resolve the exclusion of the Public & Press, under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business be discussed

2512/15 **Proper Officer finance approval**

To approve the staff salary and expenses that are to be paid in December 2025

2512/16 **Confidential report**

To approve the confidential report detailing the councils resolutions taken during the meeting of 12<sup>th</sup> November 2025 and for the Clerk to provide an update and agree on the necessary requirements